**Credit Transfer Checklist Form**

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| --- | --- |
| Student Name |  |
| ID Number |  |
| Major |  |
| CGPA in Previous University |  |
| Previous University(s) Attended |  |
|  |
| Type of College / Location |  |
| Accredited by Ministry of Higher Education andScientific Research of Kurdistan | * YES
* NO
 | Name: |
| Signature: | Date: |
| Last semester/year attended |  |
| Is student graduated more than 5 years? | * YES NO
* Number of Years since previous university graduation
 |
| If so, specify the number of years |
| **REQUIRED DOCUMENTS FROM THE****STUDENT** |
| Official Sealed Transcript (English) | * YES
 | * NO
 |  |
| Detailed Course Syllabus & Course Description | * YES
 | * NO
 |  |

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| --- |
| **For Admissions Office Use Only** |
|  | APPROVED : The student file is complete and ready for credit transfer processing |
|  | HOLD : The student file is not complete |
|  | REJECTED : The student is not eligible for credit transfer |
| Remarks / Comments |  |

|  |  |
| --- | --- |
| Reviewed by: | **Admissions Officer** |
| Name |  |
| Signature |  |
| Date |  |