



## The American University of Kurdistan Policy of Scholarship

Policy Number: AS027  
Effective Date: May 28, 2023

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### I. INTRODUCTION

- a. **Authority:** The Board of Trustees (herein referred to as “Board”) at The American University of Kurdistan (herein referred to as “AUK” or “University”) is authorized to establish rules and regulations to govern and operate the University and its programs.
- b. **Purpose:** This policy states the requirements and procedures for the award of Scholarships and for students’ maintenance of the award.
- c. **Scope:** This policy applies to all enrolling and enrolled students.

### II. ROLES AND RESPONSIBILITIES

- a. **Responsible Executive:** Provost
- b. **Responsible Administrator:** Director of ARD
- c. **Responsible Office:** ARD
- d. **Policy Contact:** Director of ARD

### III. POLICY STATEMENT

The AUK is dedicated to cultivating the future leaders of Kurdistan and Iraq. To ensure diversity amongst our students, AUK aims to recruit the most talented prospective students from all socio-economic, ethnic, and religious backgrounds through awarding Scholarships. In addition, Scholarships ensure that all qualified students have access to American-style higher education.

### IV. POLICY PROCEDURES

- Scholarship opportunities will be posted on the website and advertised by AUK through various marketing channels.
- Application procedures (documents to be submitted) will be outlined on the AUK website and/or advertisements.
- Students who graduated from an international high school should submit an equalization from the Ministry of Education to be considered for admission to AUK and for the Scholarship award.
- It is the applicant's responsibility to follow the instructions and submit all documents by the stated deadline. The instructions will vary depending on specific Scholarship requirements. Incomplete applications will not be reviewed.
- There is a quota decided annually by AUK for the number of awards offered under each Scholarship; the number of awards will greatly impact the competitiveness of the application process.

An Ad Hoc Scholarship Committee each semester at the time of the application cycle will be appointed. The Ad Hoc Committee is charged with reviewing the applications and conducting interviews as per the specific requirements of the Scholarship; the names of those serving on the Committee will not be made public. Committee Members include:

Three Voting:

- The Provost (Chair)
- Two faculty members
- One administrative employee within Academic Affairs

One Non-Voting (as administrator of the procedure):

- Scholarship Officer
- An interview may be required as per certain Scholarship application requirements.
- The Scholarship Committee will rank applicants. (See attached rubric for interviews with scoring guidelines.)
- Applicants will be informed and have (5) days to formally accept the award; those who do not, will forfeit the award; the award will go to the next eligible applicant.

## V. ACCEPTANCE & TERMS

For each Scholarship, there will be a specific conditions and requirements. The following requirements apply to all Scholarships:

- The Scholarship can only be used towards the payment of a fee for the Scholarship recipient and is not transferable to any other student/person.
- Those tuition and fees not covered under the Scholarship are to be paid by the students.
- Those that qualify for any additional external source of funding must inform AUK's Finance Department.
- Only students with a high school score of 80 may be eligible for a Scholarship. Each Scholarship Award establishes its minimum high school score for applicants.
- Fractions of less than one percentage point for the general baccalaureate overall average mark will not be rounded up; also, additional points added to the overall average mark granted by the Ministry of Education for any reason will not be considered in the application for merit Scholarships.
- Continued Scholarship eligibility will be monitored at the conclusion of the Fall and Spring semesters, and the end of Summer Session.
- A student who withdraws, cancels, becomes inactive, or is suspended or dismissed from the University will forfeit his/her Scholarship eligibility for future semesters.
- Students may request deferment of their Scholarship if attendance is interrupted for medical reasons, military deployment or other documentable reasons

## VI. CONDITIONS FOR MAINTAINING A SCHOLARSHIP

- Merit Scholarships apply to students who have graduated from a public high school, private school, international high school, two year and five-year technical institutes as well as vocational schools within the KRI or Iraq.
- Scholarship students must maintain full-time status (e.g. register for a minimum of 12 credit hours each fall and spring semester). Scholarship students may lose their full-time status due to low attendance. For further information, see the Attendance & Classroom Behavior Policy Code (AS002).
- Students who enroll at AUK must maintain good academic standing to keep their Scholarship. The Admissions and Registration Department will email a warning notice to students at the end of the semesters if their GPA falls below the Scholarship-specific minimum required for continuation. The student will lose the Scholarship for the following semester and must pay full tuition until s/he gains back the cumulative GPA required. Please see [auk.edu.krd/admissions/financial-aid-scholarships](http://auk.edu.krd/admissions/financial-aid-scholarships) for specific information on the required GPA for the advertised Scholarships.
- The fully funded Scholarships cover full tuition for the total number of credit hours in each bachelor degree program.

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- For coverage of fee expenses in the University's CAPA as well as for residence fees in the University's residence facility, please see the Scholarship description. <https://auk.edu.krd/admissions/financial-aid-scholarships/>
- All repeated courses will be charged at the full tuition rate regardless of the Scholarship award.

## VII. POLICY HISTORY

- a. **Approved by:** Board of Trustees
- b. **Adopted:** May 28, 2023



**The American University of Kurdistan  
Scholarship interview**

**Applicant Name:**

**Language: Kurdish/English/Arabic**

<b>Criteria (Quality of response)</b>	<b>Total points given</b>	
Tell us a little about yourself and your background?		15
Why have you applied to this program at AUK?		15
What are your future plans after graduating from AUK?		15
What are the highlights (something special) of your high school experience?		15
What can you contribute to AUK?		20
Ability to communicate (Clarity of thought, articulation, being creative, unique, engaging with the panel)		20
Do they have a degree from a different university?	YES	NO

**Total Score out of 100:**

**Notes:**