



The American University of Kurdistan Extracurricular Participation and Student Engagement Policy

Policy Number: ASO28
Effective Date: June 6, 2022

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I. INTRODUCTION

- a. **Authority:** The Board of Trustees (herein referred to as “Board”) at The American University of Kurdistan (herein referred to as “AUK” or “University”) is authorized to establish rules and regulations to govern and operate the University and its programs.
- b. **Purpose:** To enhance extracurricular participation and student engagement to ensure the enrichment of AUK students’ experience
- c. **Scope:** This policy applies to all enrolled students and programs.

II. ROLES AND RESPONSIBILITIES

- a. **Responsible Executive:** President
- b. **Responsible Administrator:** Director of Student Affairs
- c. **Responsible Office:** Office of Student Affairs
- d. **Policy Contact:** Director of Student Affairs

III. EXTRACURRICULAR AND STUDENT ENGAGEMENT POLICY STATEMENT

AUK’s mission of establishing an American-style liberal arts education and preparing the next generation of leaders requires students to perform co- and extra-curricular activities that fall outside the realm of the traditional classroom setting. These activities constitute a critical part of university education, as they provide an opportunity to develop and showcase the students’ soft skills, leadership skills and professional dispositions on

campus and within the community. Extracurricular involvement allows students to link academic knowledge with practical experience, and hence lead to a better understanding of their own abilities, talents, and career goals.

The synergies between curricular and extracurricular activities are to be developed through a collaboration between the Director of Student Affairs and the Departments/Colleges to optimize student outcomes and minimize any negative impact upon the students' academic progress. Their communications include developing programs, designing activities, and informing on student participation.

When the co- or extra-curricular activity is deemed of strong merit, The Class Attendance Policy may be waived by the Department/College for the participating students

The following shall guide the determination as to the merit of the activity and the waiving of The Class Attendance Policy:

1. Participating students holds the full responsibility for all of the coursework missed due to their performing of the extracurricular activity.
2. The faculty are responsible for providing participating students with the outline of the material to be covered in the course, a list of the required readings and required homework/assignments. Any quiz or exam that the students will miss must be rescheduled.
3. The Director of Students Affairs will endeavor to schedule activities more than one week in advance in order to minimize impact on course schedules.
4. The Director of Student Affairs will inform the affected Colleges/Departments of the pending activity one week before the date of the activity allowing faculty to make appropriate accommodations.
5. Students' absence from classes for performing the extracurricular activity is requested by the Director of Student Affairs and is authorized by the College/ Department. The College authorization is not required in cases when an event is arranged by the President.
6. The duration of students' absences will depend on the type and depth of the extracurricular activity.

Types of activities that may warrant a waiver from the Class Attendance Policy include:

- Sports competitions and tournaments, not including training sessions.
- Exhibitions showcasing students' academic projects and other cultural products.
- Cultural and other student competitions between AUK students and students from other higher education institutions.
- Volunteering to support international conferences at AUK.

Institutionally arranged extracurricular activities for AUK students in Colleges and Departments both in Kurdistan Region and abroad.

VI. POLICY HISTORY

- a. **Approved by:** Board of Trustees
- b. **Adopted:** June 6, 2022